

**Duvvuru Ramanamma Womens' College (Autonomous)**  
**Gudur, Nellore Dt.**

**Re – Accredited by NAAC with 'A' Grade**  
**Recognized by UGC as 'College with potential for Excellence**

**MINUTES OF THE GOVERNING BODY**

Minutes of the meeting of the Governing Body of D.R.W.College (Autonomous) , Gudur, Nellore Dt. held on 20.10.2020 at 11 a.m. through Zoom Cloud meeting.

**Members Present through online :**

- |  |                                 |
|--|---------------------------------|
| 1. Sri A. Ravi Kumar Reddy<br>President  | Chairman , Management Committee |
| 2. Dr. K. Mehermani<br>Vice President  | Member, Management Committee    |
| 3. Dr. C.R. Reddy<br>Secretary & Correspondent   | Member, Management Committee    |
| 4. Sri S. Janaki Rami Reddy<br>Treasurer   | Member – Management Committee   |
| 5. Dr. Namitha Singh, Member,<br>Prof. in Biotechnology<br>Guru Jambeshwar Uni. of Sci.& Tech.<br>HISSAR( Haryana)                 | Member, UGC Nominee             |
| 6. Prof. P.Uma Maheswari Devi<br>Department of Microbiology,<br>Sri Padmavathi Mahila Viswa Vidyalayam,<br>Tirupati.Chittoor (Dt.) | Member, State Govt. Nominee     |
| 7. Dr.I.Vijaya Krishna Reddy<br>Registrar,<br>Vikrama Simhapuri University<br>Nellore  | Member, University Nominee      |

- |  |                              |
|--|------------------------------|
| 8. Dr. V. Krishna Kumar<br>Rtd. Principal<br>Nellore                       | Member, Eminent Educationist |
| 9. Dr. C. Vijayakala<br>Asso.Prof. in Physical Education<br>D.R.W.College. | Member, Teacher Nominee      |
| 10. Dr. P.Kamala Sayi<br>Asso.Prof. in Hindi<br>D.R.W.College.             | Member, Teacher Nominee      |
| 11. Dr.B.Yasoda<br>Controller of Examinations<br>D.R.W.College.            | Special Invitee              |
| 12. Dr.V.Bharatha Lakshmi<br>Principal                                     | Ex – Officio Member          |

I.Q.A.C. Coordinator and Member of Governing Body Dr. Smt. P..Kamala Sayi was the admin of the meeting. The meeting was started with welcome address rendered by the Principal Dr.V.Bharatha Lakshmi. With the request of the Principal, members introduced each other.

With the permission of the Chair, Dr.V.Bharatha Lakshmi , Principal of the College presented the Agenda for discussion.

The following Resolutions were passed by the Governing Body.

**Item No.1 : Approval of Minutes of previous meeting held on 19.07.2019.**

The Principal of the College Dr.V.Bharatha Lakshmi presented the minutes of the previous meeting for its approval (Annexure – I ) The Governing Body approved the same.

**Item No.2 : Approval of Minutes of Academic Council .**

The Principal of the College Dr.V.Bharatha Lakshmi presented the minutes of the previous Academic Council meeting for its approval (Annexure – II ) The Governing Body approved the same.

**Item No.3 : Approval of the budget recommended by the Finance Committee for the year 2020-2021.**

The Committee unanimously approved the Budget recommended by the Finance Committee for the year 2020 – 2021.

**Item No.4 : Approval of the income and Expenditure statement submitted by the Finance Committee for the year 2019-2020.**

It is unanimously resolved to approve the Income & Expenditure statement of Autonomous fund received from UGC and the Income & Expenditure statement of Examination account for the year 2019 – 2020.

**Item No.5 : Approval of Minutes of previous meeting held by IQAC**

The Principal presented the minutes of I.Q.A.C. meetings held on 26.11.2019 and 29.2.2020 for its approval. The Committee approved the same.

**Item No.6 : Discussion on NAAC Peer Team Visit for 4<sup>th</sup> cycle.**

It is resolved to record the item as reported item.

The Governing Body congratulates and appreciates the Principal, I.Q.A.C. Coordinator and Staff for their excellent efforts for submitting the SSR for IV Cycle to NAAC, Bangalore. Committee suggested to get ready and make arrangements for NAAC Peer Team visit on 27<sup>th</sup> & 28<sup>th</sup> November 2020. Committee wished for Best Grade.

**Item No.7 : Any other matter.**

- It is resolved to follow online admissions according to the Govt. orders.
- It is resolved to continue the online classes
- It is resolved to follow the Govt. orders and give option to the students to attend online and offline classes from November 2<sup>nd</sup> onwards.
- It is resolved to follow the Govt.orders to open the Hostels according to Covid – 19 guidelines.



- Dr. Namitha Singh suggested to introduce skill based courses in each programme.

Hence it is resolved to introduce skill based courses in each programme and place before the Board of Studies.

- Dr. Uma Maheswari Devi suggested to plan for Capacity Building programmes and to conduct Faculty Development Webinars through online.

- Dr. Vijaya Krishna Reddy suggested to introduce UGC Skill Oriented Courses .

Vice President of the College, Dr.K.Mehermani has given clarification that UGC NSQF sanctioned the Two Diploma courses , namely Technology of marketing Bakery Products and Advance fashion design courses.

- Sri.A,Ravi Kumar Reddy suggested to keep sanitization clean and be very careful in this pandemic situation, because students are coming from rural areas. Students and Staff must follow the guidelines given by Health Department.

Vice President Dr.K.Mehermani has given clarification that Municipal authorities also take steps to sanitize the total College at the time of Exams.

Hence it is resolved to keep College and Hostel very clean and sanitized in this Covid – 19 pandemic situation and also follow the guidelines given by the Health Dept. to avoid Covid – 19 , i.e.Social distancing, wearing mask and keep sanitization.

After fruitful deliberations , the meeting was ended by the vote of thanks rendered by Dr.V.Bharatha Lakshmi ,Principal of the College to all the members to extending their valuable suggestions for the further enhancement of quality education and promised on behalf of all faculty to implement all the suggestions in the forth coming academic year.

<u>NAMES</u>		<u>SIGNATURES</u>
1. Sri A. Ravi Kumar Reddy President	Chairman Management Committee	Sd/-
2. Dr. K. Mehermani Vice President	Member Management Committee	Sd/-
3. Dr. C.R. Reddy Secretary & Correspondent	Member Management Committee	
4. Sri S. Janaki Rami Reddy Treasurer	Member Management Committee	
5. Dr. Namitha Singh, Member, Prof. in Biotechnology Guru Jambheshwar Uni.of Sci.& Tech. HISSAR( Haryana)	Member, UGC Nominee	Sd/-
6. Prof. P.Uma Maheswari Devi Department of Microbiology, Sri Padmavathi Mahila Viswa Vidyalayam, Tirupati.Chittoor (Dt.)	Member, State Govt. Nominee	Sd/-
7. Dr.I.Vijaya Krishna Reddy Registrar, Vikrama Simhapuri University Nellore	Member, University Nominee	Sd/-
8. Dr. V. Krishna Kumar Rtd. Principal Nellore	Member, Eminent Educationist	Sd/-
9. Dr. C. Vijayakala Asso.Prof. in Physical Education D.R.W.College.	Member, Teacher Nominee	<i>c. vijayakala</i>
10. Dr. P.Kamala Sayi Asso.Prof. in Hindi D.R.W.College.	Member, Teacher Nominee	<i>P.K. Sayi</i> 20/10/20
11. Dr.B.Yasoda Controller of Examinations D.R.W.College.	Special Invitee	<i>B Y</i>
12. Dr.V.Bharatha Lakshmi Principal	Ex – Officio Member	<i>r1 Bharatha Lakshmi</i>

**D.R.W.College ( Autonomous), Gudur, Nellore Dt.**

**Governing Body Meeting to be held on 20.10.2020**

**AGENDA:**

1. Approval of Minutes of previous meeting held on 19.07.2019.
2. Approval of Minutes of Academic Council .
3. Approval of the budget recommended by the Finance Committee for the year 2020-2021.
4. Approval of the income and Expenditure statement submitted by the Finance Committee for the year 2019-2020.
5. Approval of Minutes of previous meetings held by IQAC
6. Discussion on NAAC Peer Team Visit for 4<sup>th</sup> cycle.
7. Any other matter.

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6. Discussion on NAAC Peer Team Visit for 4<sup>th</sup> cycle.
7. Any other matter.



## **AGENDA FOR DISCUSSION**

### **Item No.1 : Approval of Minutes of previous meeting held on 19.07.2019.**

The first meeting of the Governing Body of D.R.W.College (Autonomous) Gudur was held on 19.7.2019. The Minutes of the meeting is placed before the Committee for it's approval.

#### **ANNEXURE – I**

### **Item No.2 : Approval of Minutes of Academic Council .**

The Academic Council meeting of D.R.W.College was held on 19.6.2020. The Minutes of the meeting is placed before the Committee for it's approval.

#### **ANNEXURE – II**

### **Item No.3 : Approval of the budget recommended by the Finance Committee for the year 2020-2021.**

The Controller of Examinations submitted the Budget for the year 2020 – 21 to Finance Committee for it's approval.

( Details placed in ANNEXURE – III )

Hence it is placed before the Governing Body for its final approval.

### **Item No.4 : Approval of the income and Expenditure statement submitted by the Finance Committee for the year 2019-2020.**

Principal submitted the Income & Expenditure statement of Autonomous fund, received from UGC and the Controller of Examinations submitted the Income & Expenditure statement of Examination account for the year 2019 – 20 before the Finance Committee for it's approval.

( Details placed in ANNEXURE – IV )

Hence it is placed before the Governing Body for its final approval.



**Item No.5 : Approval of Minutes of previous meeting held by IQAC**

The third meeting of the IQAC held on 26<sup>th</sup> November 2019 and the fourth meeting was held on 29<sup>th</sup> February 2020 to discuss about the UGC PARAMARSH Scheme , Submission of II QA and Self Study Report to NAAC and Peer Team Visit. The resolutions passed by the IQAC Committee members are placed before the Governing Body for its approval. ( Details placed in ANNEXURE - V )

**Item No.6 : Discussion on NAAC Peer Team Visit for 4<sup>th</sup> cycle.**

The College is due for NAAC Accreditation for 4<sup>th</sup> Cycle, during April 2020. College submitted Institutional Information for Quality Assessment ( IIQA ) on 9<sup>th</sup> December 2019 and NAAC Bangalore has approved the same on 10<sup>th</sup> December and instructed the College to submit the SSR draft report within 45 days from the approval of the II QA. The college has submitted the SSR Draft Report on 11<sup>th</sup> January 2020. The process of approving the SSR done by the NAAC. The College has been Pre-qualified for submitting SSR on 25<sup>th</sup> February 2020. Peer Team Visit was scheduled by NAAC on 27<sup>th</sup> & 28<sup>th</sup> March 2020. But due to Covid - 19 pandemic situation, the visit was postponed. Now the NAAC has given revised date of visit on 27<sup>th</sup> 28<sup>th</sup> November 2020.

Hence the matter is placed before the Committee as reported item.

**Item No.7 : Any other matter.**